

Schedule Change Request Form

It is expected that each student will be enrolled for a full academic year and in accordance with the students's contract. Typically, schedule changes are not approved if the change is for a period of less than three months. Schedule changes are subject to approval by the school director.

Name of student: _____ **Text**

Name of parent submitting request: _____ **Text**

Current schedule (hours enrolled): _____ **Text**

Requested schedule (hours enrolled): _____ **Text**

Change effective on what date: _____ **Text**

Signature: _____ Date: _____ **Text**

Comments:

Approved: _____ Date: _____

Denied: _____ Date: _____